

**October 5, 2021**  
**Evergreen Garden Club**  
**Board Meeting**

The meeting was called to order by President, Cherie Luke at her home, 3036 Hiwan Dr., Evergreen at 10:10am. Board members present were Helen McLeman, Treasurer; Julie Ann Courim, Technology Officer; Hannah Hayes, Vice President; Mary Beth Mainero, 2nd Vice President; and Janet Gluskoter, Secretary.

**President's Report**

Cherie discussed the need to have insurance paperwork completed for the event at the Evergreen lake house. Helen is in the process of working on this. The celebration for Louise Mounsey's 100th birthday is scheduled for April 9, 2022.

The board voted against participating in the local winter fest this year.

**Vice President's Report**

Hannah asked Julie Ann to have a 'recycled' logo placed on the upcoming directory.

Hannah was approached by an existing member requesting transportation to upcoming meetings. It was suggested to ask for volunteers (as needed).

The November speaker will have materials which will be distributed/available after the meeting.

As the Vice President is responsible for organizing the Christmas party (to be held 12/14);

Hannah would like to prepare now. The following items were suggested:

Garden trivia game - Cherie

Ugly sweater contest - Janet

Farmer right game - Mary Beth

Paper plate drawing contest - Hannah

Purchasing of gift certificates and Poinsettias - Helen

Caroling in groups - all

**2nd Vice President's Report**

Mary Beth has sent out business sponsor renewal requests and so far Helen has received four. Two were returned but will be hand delivered.

**Treasurer's Report**

Helen distributed the new EGC budget for 2021-2022 as well as the actuals for the month of October. Total account balance as of August 31, 2021 is \$23,361.99

The full Treasurer's report will all be shared at the general meeting.

Helen stated that she will be away for the next board meeting.

**Technology Officer's Report**

Julie Ann asked to preview the facilities for our November general meeting. Helen will take both Julie Ann and Jan Parks to Church of the Hills later this month.

It was suggested to reformat some of the Google (spread) sheets to delete unnecessary information and have separate sheets for general members and business members.

### **Secretary's Report**

September minutes were approved by the board and submitted to the October Wild Iris.  
Bylaws were approved.

It was mentioned that the position of Publicity officer was open. Julie Ann indicated that most of this is covered under the Technology officer's duties such as website and social media.

The board agreed that the SOP (Standard Operating Procedures) were simply the combination of the duties of all of the board positions. This will be updated and reviewed at the next board meeting.

Respectfully submitted,

Janet Gluskoter , Secretary  
Evergreen Garden Club